

CROOKED RIVER RANCH CLUB & MAINTENANCE ASSOCIATION
BOARD OF DIRECTORS
WORK SESSION
TUESDAY JANUARY 3, 2023- 10:00 A.M.

I. Call to Order: The meeting was called to order at 10:05 am.

II. Roll Call: It was noted that all Directors except Treasurer Peterson, and Director Woolverton were present.

III. Special Topics:

- a. **BOD Work Session Agenda Addition** – Possible Wildfire Mitigation Grant Opportunity – Director Jones
- b. **Regular Board Meeting Agenda Review – January 16, 2023:** Addition to:
Old Business: Update on Fire Abatement Grant – Director Jones
New Business: Lower Pasture; Public Garden – Vice President Erdekian
Meeting with JFCO regarding TOT Funds – Vice President Erdekian

A motion to approve January 16, 2023, Regular Board Meeting Agenda was made by Director Jones. It was seconded by Secretary Dries. It was a unanimous decision to approve.

b. Trust for Public Land Easement Request: Anna Hadlich, from The Trust for Public Land (TPL), presented the Amended Perpetual Trail Easement and Resolution which updates the current easement in preparation of their sale of the TPL property to the US Forest Service. The approved easement will be contingent on US Forest Service approval. A motion to approve the Amended Perpetual Trail Easement with the removal of the words “and trespass” from number 11 on page two was made by Director Jones. It was seconded by Vice President Erdekian. It was a unanimous decision to approve.

c. Annual Budget Process Update: Ranch Manager LaPora reported that the operating budget spread sheets have been updated and given to each supervisor for review. She will be working with them individually and collectively to determine new budgets for the next fiscal year.

d. CRR Website Issues Update: Ranch Manager LaPora has been with web designing firm, Simplify Simple, from Redmond. They have been working on identifying design possibilities and feel confident that the Ranch will be able to move into the 21st Century. It was noted that a new website would need to be developed. There is no estimate on cost or ETA at this time. She will update the Board at the next meeting.

e. RV Dump Station: General Maintenance Supervisor Knoke reported that the tanks are in and covered. Jefferson County has given a partial approval. They are waiting for DEQ approval.

f. Heritage House Electrical and Mini Split Update: General Maintenance Supervisor Knoke noted they are waiting for final drawings to come back from the engineer for the new electrical work. The Mini Split has not yet been installed and it may be another 60-90 days due to supply chain issues.

g. Survey Monkey Discussion: President Vickery discussed her vision to request a survey, through Survey Monkey in order to reach Ranch members. Surveys could be sent on any number of projects. There was discussion regarding the process and format of the surveys.

h. iPad/Laptop Discussion: President Vickery, in conjunction with the Survey Monkey, wanted to look into different means in which ranch members can respond to the Survey Monkey. It is assumed that there may be members who have no access to internet through either an iPad/tablet/laptop. There was

discussion about providing a device that members would be able to log in to, in order to access Survey Monkey. It would be kept in the Administration Office and only available for Survey Monkey. Details will need to be worked out. More discussion at a later date.

i. A/R Log Review:

#1 Comments: S Jones discussed fire abatement grant she is working on. Due date is end of January

#2 & 3 Comments: No change 1.3.23

#4 Comments: Fencing color has been corrected. Convex needs to have warm weather in order to paint.

#5. Comments: M Knoke waiting for drawings from electrical contractor.

j. Wildfire Mitigation Grant Opportunity – Director Jones informed the BOD of the opportunity to apply for and receive a \$250,000 grant (3-year term) for fuels reduction and innovative community cooperation. She requested permission from the BOD to pursue the grant. Further discussion which will involve proposed contract employees and salaries to be held during Executive Session.

k. Reminders: BAC meeting January 18, 2023, Juniper Room 10:00 am

Fire Department swearing in of New Chief, Sean Hartley, today at 3:00 pm at the Fire Station.

IV: VOTE TO ADJOURN TO EXECUTIVE SESSION TO DISCUSS PERSONNEL ISSUES. (ORS 94.640 7 (a))

A motion to adjourn to Executive Session was made by Director Jones. It was seconded by Secretary Dries. It was a unanimous decision to approve.

Adjourned to Executive Session at 11:46am for personnel discussion

Executive Session adjourned and Open Session called to order at 12:17pm.

A motion to approve the submission of the Community Wildlife Grant was made by Vice President Erdekian and seconded by Director Randall. It was a unanimous decision to approve.

A motion to adjourn the Open Session was made by Director Randall and seconded by Secretary Dries. It was a unanimous decision to approve. Open Session was adjourned at 12:20pm.