

DRAFT FOR REVIEW AND APPROVAL AT
REGULAR BOD MEETING JANUARY 15, 2024

**CROOKED RIVER RANCH CLUB & MAINTENANCE ASSOCIATION
BOARD OF DIRECTORS
WORK SESSION
WEDNESDAY JANUARY 3, 2024 - 10:00 A.M.**

I. Call to Order: The meeting was called to order at 10:00 am.

II. Roll Call: It was noted that all Directors except Secretary Dries were in attendance.

III. Special Topics:

a. Budget Cycle Update: Ranch Manager LaPora reported that the CRP is in fine tuning stages. She is working with the supervisors on the Operating Budget which will be presented to the Budget/Audit Committee (BAC) and BOD in a joint meeting on January 24, 2024, from 10:00 am – 3:00 pm. All are welcome to attend.

b. Lower Pasture Work Park Recap: Director Erdekian noted that the work party on December 20 did not complete the work as planned. They were stymied because the thistle would not burn due to freezing fog. Another work party is scheduled for January 27, 2024 @ 9:00 am.

c. Panorama Park & Water Co MOU Review Update: Vice President Beveridge reported that Jefferson County countered the proposal for the Panorama Park Memorandum Of Understanding (MOU). He would like to discuss the proposal during Executive Session. The Water Company MOU will be discussed at the Water Company on January 22, 2024.

d. Stable Roof Structure Update: General Maintenance Supervisor McRae has received one bid in the amount of \$3,241.33. This includes removal and disposal of all materials. He is going to ask for them to re-bid allowing the Ranch to keep most of the materials as it is still usable.

e. Neighbor Impact Mobile Food Pantry: Two representatives from Neighbor Impact, presented a proposal for Neighbor Impact to provide a mobile food truck one time a month. This would not interfere with the current Food Bank dates at the old Fire Hall and at the Senior Heritage House. Jordan Reeher, one of the representatives, will also confer with Jefferson County for use of the parking lot at Panorama Park. It was well received by the BOD.

f. Bend Bulletin Post Boxes: President Vickery contacted the Bend Bulletin and found that they do not want to take responsibility for removing the paper boxes along with the T-posts. It was suggested that volunteers be recruited to remove paper boxes with posts and most of them could possibly be recycled for other projects. Notices will be published in the Telegraph, Phase Rep and social media sites.

g. Seat Belt Policy: Ranch Manager presented a change to the current Seat Belt Policy in the HR manual. This will provide additional consequences if not adhered to. OSHA investigated the recent accident of a road department member and was unable to determine if the driver was wearing a seat belt due to his position in the vehicle. There was a fine of \$180.00 assessed. A motion to approve the Crooked River Ranch Seat Belt Policy was made by Director Randall. It was seconded by Treasurer Davis. It was a unanimous decision to approve.

h. A/R Log:

#1 Comments: Updated 1.3.24.

#2 Comments: Work party scheduled for January 27, @ 9:00 am.

#3 & 4 Comments: No change 12.4.23

IV: Regular Board Meeting Agenda Review – January 15, 2024:

Old Business: Change to Water Company MOU Update only.

V: Vote to Adjourn: A motion to adjourn the Work Session to Executive Session was made by Director Randall. It was seconded by Vice President Beveridge. It was a unanimous decision to approve.

The Work Session was adjourned into Executive Session at 10:53 am

Open Session was reopened at 11:13am. A motion to approve the revised Memorandum of Understanding between CRR and Jefferson County was made by Vice President Beveridge. Changes include increasing the baseline payment to \$500 per month, increasing the annual increase from 2% to 3% and adding a section to note that any maintenance/repairs, etc. outside the normal scope of CRR Maintenance Personnel duties will be done on a time and materials basis. Approval of said costs to be approved by the Public Works Supervisor prior to moving forward. Motion was seconded by Director Randall and approved unanimously. Director Randall made a motion to adjourn Work Session at 11:17am which was seconded by Director Erdekian and approved unanimously.