

DRAFT FOR REVIEW AND APPROVAL AT  
REGULAR BOD MEETING APRIL 17, 2023

**CROOKED RIVER RANCH CLUB & MAINTENANCE ASSOCIATION  
BOARD OF DIRECTORS  
WORK SESSION  
MONDAY APRIL 3, 2023 - 10:00 A.M.**

**I. Call to Order:** The meeting was called to order at 10:00 am.

**II. Roll Call:** It was noted that all Directors except Director Lowe were present.

**III. Special Topics:**

**a. Regular Board Meeting Agenda Review – April 17, 2023:** Additions to the following:

Old Business: Community Garden Update; Fire Abatement Update

New Business: RV Park Reservation System Update; Panorama Park Update

**b. AFE#284:** A motion to approve AFE #284 in the amount of \$103,469.66 for Road Materials, was made by Director Jones. It was seconded by Vice President Erdekian. It was a unanimous decision to approve. This is the balance of the allotted \$156,000.00 in the FY 2022-2023 Adopted Operating Budget.

**c. CRR Website Update:** Ranch Manager LaPora is expecting to receive a mock-up of the site by end of day. She will review and share with the BOD for input.

**d. Steel Stampede Update:** The Steel Stampede planning is on schedule. Ranch Manager LaPora gave kudos to Brenda Cooper for taking on the event and ensuring everything is on track.

**e. Community Garden Project:** Vice President Erdekian reported that the April 1 work party was a success with 10-12 residents assisting. The next work party is scheduled for 8:00 am on April 15. This will entail both limbing and burning of Juniper branches and picking up and dumping of compost from the Lions Limb Dump. Vice President Erdekian will be working with a tiller and disc to ready and approximate area of 80'x150' for planting.

**f. RV Park Reservation System Update:** Director Beveridge reported that the transfer of reservations into the new system has gone well. It is working as it should. Phone reservations is still requiring some additional work by staff but is expected to be resolved shortly

**g. RV Dump Station Update:** General Maintenance Supervisor Knoke reported that the credit card slab has been poured and once it is cured, the machine will be installed.

**h. Panorama Park Vandalism:** General Maintenance Supervisor Knoke provided pictures of the damage done to the restrooms at Panorama Park. This is a Jefferson County Park and they will be responsible for costs involved with repairs/replacements. The young people involved in the destruction have been identified according to the Jefferson County Sheriff's Office. No word on punishment or schedule of repairs. A Port-a-potty has been brought in temporarily.

**i. Alternative Funding Committee Update:** Director Jones announced that there is still no decision on the Fire Abatement Grant. The committee continues to work on another grant through the Forest Service.

**j. Golf Course Budget Update:** Golf Pro Randy Ballard reported that he is confident in the projected budget for the Golf Course for the next fiscal year. They are only slightly down from last year, which is due to weather, but he expects that they will be caught up soon. This is typical of the seasonal nature of golf in our area. He feels sure that overall revenues will be in line with the projected budget

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partly due to the increase of fees across all areas of golf. CRR golf has been fortunate to be open while other courses across Central Oregon remain closed due to weather.

**k. Discounted Spay/Neuter Clinic:** Director Woolverton is working on securing resources to provide discounted spay/neuter services through her animal rescue, Betty Blue. She is actively exploring options to provide a sterile environment on the Ranch to provide spay/neuter services. She will continue to update.

**l. Nominating Committee Update:** Secretary Dries reported that he has talked with three potential candidates and Kay Limbaugh has talked with two about submitting BOD applications. He will be providing them with a candidate's application. Applications for BOD positions are due by May 31.

**m. A/R Log:**

#1, 2, 3, Comments: No change 4.3.23

#4 Comments: Once convex is painted this should be removed from log. 4.3.23

#5 Comments: Safety upgrades are continuing Discussions continue surrounding involving Jefferson County.

**n. North Pasture Update:** General Maintenance Supervisor Knoke reported that materials have been purchased and work will be done when time allows.

#### **IV: VOTE TO ADJOURN TO EXECUTIVE SESSION TO DISCUSS CC&R ISSUES.**

A motion to adjourn to Executive Session was made by Director Jones. It was seconded by Director Beveridge. It was a unanimous decision to approve.

The Work Session was adjourned to Executive Session at 11:20 am

Executive Session was called to order at 11:27am to discuss CC&R issues.

A motion to adjourn Executive Session and reopen Open Session at 12:25pm was made by Director Beveridge, seconded by Director Jones and approved unanimously.

A motion was made by Director Beveridge to declare Complaint # 22-25 an Open Violation which includes levying a fine of \$250.00. The motion was seconded by Vice President Erdekian. It was a unanimous decision to approve. Motion to adjourn the Open Session was made by Director Jones, Seconded by Vice President Erdekian and approved unanimously. Open Session was adjourned at 12:27pm.