

**CROOKED RIVER RANCH CLUB & MAINTENANCE ASSOCIATION
BOARD OF DIRECTORS
WORK SESSION
MONDAY MARCH 6, 2023 - 10:00 A.M.**

I. Call to Order: The meeting was called to order at 10:00 am.

II. Roll Call: It was noted that all Directors except Director Lowe were present.

III. Special Topics:

a. Regular Board Meeting Agenda Review – March 20 20, 2023: No additions noted at this time.

b. CRR Website Update: Ranch Manager LaPora reports that a contract has been signed and work on design and functionality continues. No date for completion at this time.

c. RV Park Reservation System: Director Beveridge announced that the software installation is complete and new reservations should be available by Wednesday of this week. Firefly is cleaning up some last-minute issues.

d. Heritage House Asset Update: General Maintenance Supervisor Knoke reports that one quote from an electrical contractor came in at around \$69,000.00. Another quote will be provided shortly. A walk through with a construction company has been complete and another one is scheduled for next week.

e. Community Garden Project: Vice President Erdekian laid out a tentative plan for work parties to start work. April 1 is scheduled for Disc Plowing. April 15 for manure spreading. TBD for fencing installation. Notices will go out through Social Media sites, including Phase Rep notices to recruit volunteers to assist with plowing and manure dumping. Pumpkins and Sunflowers are scheduled as the first crop.

f. RV Dump Station Update: General Maintenance Supervisor Knoke reports the pad is completed and the wash station is waiting for approval along with water being turned on. The credit card kiosk is near completion.

g. Heritage House Electrical Update: General Maintenance Supervisor Knoke reported earlier that the first estimate has come in at around \$69,000.00

h. Winter Water Damage in CRR Rental Update: Initial estimate of damages is between \$9,000.00 and \$12,000.00. General Maintenance Supervisor Knoke is working with the insurance company. Rent has been suspended during the reconstruction period. Insurance deductible is \$1,000.00

i. Alternative Funding Committee Update: Director Jones announced that a decision on the Fire Abatement Grant will not have a decision until April. The committee continues to work on another grant through BLM.

j. Nominating Committee Update: Secretary Dries reports that he and Kay Limbaugh have both talked with two members each about submitting BOD applications. They feel confident that the members will apply.

k. A/R Log:

#1, 2, 3 & 5 Comments: No change 3.6.23

#4 Comments: S. Woolverton, M Dries and A Erdekian will work with K Vickery to review the Commercial area for additional improvements.

l. Reminder: Jefferson County Board of Commissioners CRR Meeting – Wednesday March 8, 2023 at 6:00 pm in the Juniper Room. Jefferson County will provide the Zoom link via their website.

m. Reminder: Steele Stampede is scheduled for May 6 & 7. Volunteers are still needed. Contact the Administration Office for more information.

n. Comment: General Maintenance Supervisor Knoke gave a shout out to BAC Chair Herb Parker for giving a clear presentation of the BAC Budget.

IV: VOTE TO ADJOURN TO EXECUTIVE SESSION TO DISCUSS CONTRACT ISSUES. (ORS 94.640 7 (a))

A motion to adjourn to Executive Session was made by Director Jones. It was seconded by Secretary Dries. It was a unanimous decision to approve.

The Work Session was adjourned to Executive Session at 10:58 am

Executive Session was adjourned at 11:51am.

Open Session was reconvened at 11:54.

A motion to adjourn was made by Director Randall, seconded by Director Jones and approved unanimously. Open Session was adjourned at 11:56am with no action taken.