

DRAFT FOR REVIEW AND APPROVAL AT
REGULAR SESSION BOD MEETING MAY 15, 2017

**CROOKED RIVER RANCH CLUB & MAINTENANCE ASSOCIATION
BOARD OF DIRECTORS**

Monday, April 17, 2017, 6:00 P.M.

I. CALL TO ORDER: Pledge of Allegiance and Roll Call

Association Board Members:

Name		Name		Name	
David Palmer (Pres.)	X	John Smallwood (V.Pres)	O	Jim Dille (Treas)	X
Carol Orr	X	Paula Bartolomei (Sec.)	X	Bim Gander	X
Sue Flory	X	David Keyston	X	Marcus Beebe	X

II. CONSENT ITEMS

a. Agenda of Regular Meeting ~ April 17, 2017

Addition: New Business: Committee Review Assignment

b. Minutes of Regular Session ~ March 20, 2017

c. Minutes of Work Session ~ April 3 2017

A motion to approve the above consent items with additions was made by Treasurer Dille. It was seconded by Director Keyston. It was a unanimous decision to approve.

III. PUBLIC INPUT:

None

IV. COMMITTEE & STAFF REPORTS –

No comments

V. RANCH MANAGER’S REPORT –

a. Collections Update: Ranch Manager LaPora reports that the number of outstanding accounts are continuing to be reduced. Phone calls by staff have helped. They are also reviewing in-house collections and are looking to turn them over to another attorney that specializes in collections. She will keep the Board apprised.

b. Eclipse Plan Update: General Maintenance Supervisor Swigart reported that he recently attended simulation training in Prineville that involved Jefferson, Crook and Deschutes County emergency services, Sheriff Departments and other Federal agencies. It was to anticipate different emergencies that may arise during the eclipse in August and who would manage the coordination. Crooked River Ranch residents are advised to call 911 for any emergency and it would be routed to the appropriate agency for response. Secretary Bartolomei reported that the parties originally scheduled to be held at the ball field will now be held at the Big Dog Saloon. Owner Randy Knight has agreed to host with live music on Sunday, Aug 20 from 4:00 – 8:00 pm and Monday August 21 from 12:00 – 4:00 pm. The Events Committee will be selling solar sunglasses specifically for the eclipse during the weekend and during the July 4th celebration. Ranch Manager LaPora reports signs are being made for the end of Peninsula that will reflect no camping, no fires, no smoking. The Forest Service is not able to close off that portion as there are two residents that have informed the Ranch that they will be using their property for viewing.

c. Digital Scanning Update: Ranch Manager LaPora reports that it is now 35 ½% complete. Rikki has been assisting Connie & Kara and files are being organized as they are scanned so this is causing some slowdown.

d. Steel Stampede Plans Update: Volunteers are being sought to assist with the installation of additional fencing due to moving the Shine & Show meet to the ball field. There is a possibility that a youth group may be able to assist, but they would only be available after school hours.

VI. OLD BUSINESS

a. Second Read – BAC Approved FY 2017-2017 Operating Budget: Treasurer Dille asked that the automatic deposit of \$75,000.00 to the CRP fund be added to the Operating Budget Document. A motion to adopt the BAC Approved FY 2017-2018 with the addition of the \$75,000.00 CRP deposit was made by Treasurer Dille and seconded by Secretary Bartolomei. It was a unanimous decision to approve.

b. Restate By-Laws Adoption: President Palmer reported that there was only one comment made during the 60 day viewing period. The Ranch attorneys had no additions. A motion to adopt the Restated By-Laws was made by Director Flory and seconded by Director Orr. It was a unanimous decision to approve.

c. AR Log:

#1: Comments: change to 35%

#2: Comments: S Swigart will check

#4: Remove

#6: Comments: Still looking for realtor to provide appraisal of property

#8: Comments: M Carman still waiting on grant information. Magnetic pouches will be added in with next billing cycle.

VII. NEW BUSINESS

a. AFE #213 – RV Park Phase II: RV Park Supervisor Boyle is requesting that AFE 213 be approved in the amount of \$30,102.00. This will be for new construction of Loop D for the second nine sites. This was approved in the FY 2017-2018 CRP Budget. A motion to approved AFE 213 in the amount of \$30,201.00 was made by Secretary Bartolomei and seconded by Treasurer Dille. It was a unanimous decision to approve.

b. Volunteer Service Form: Susan Bernard has applied to become a member of the Events Committee. A motion to approve her application was made by Director Orr and seconded by Director Beebe. It was a unanimous decision to approve.

c. Committee Review Assignments: The following directors were assigned to do the annual review of each committee:

ARC: ~ Treasurer Dille

Alternate Exit ~ President Palmer

BAC: ~ Director Flory

CC&R: ~ Director Beebe

Golf Advisory: ~ Vice President Smallwood

Phase Rep: ~ Secretary Bartolomei

Parks & Rec: ~ Director Keyston

Events: ~ Director Gander

VIII. SECOND READINGS

None

IX. FIRST READINGS

None

X. PREVIEW OF WORK SESSION:

a. 2017 Steele Stampede Plans Update ~ Ranch Manager LaPora

b. Greater Terrebonne Citizen Community Action Committee Update ~ Vice President Smallwood

c. Progress report on RV Park Septic Project ~ Ranch Manager LaPora

d. Neighbor Helping Neighbor Request ~ Karen Atwood

XI. ANNOUNCEMENTS & WRAP-UP:

- a. A tour of the new Water Tower facility for the Board Members is planned at the conclusion of the Work Session on May 1.
- b. A bill recently introduced in the Oregon Legislature that would charge owners of irrigation wells \$100.00 has not made it out of the committee. Reports are that it is highly unlikely to pass.

XII. VOTE TO ADJOURN TO EXECUTIVE SESSION FOR PERSONNEL AND LEGAL ISSUES

The General meeting was adjourned at 6:38 pm.

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