

**CROOKED RIVER RANCH CLUB & MAINTENANCE ASSOCIATION
BOARD OF DIRECTORS
WORK SESSION
MONDAY, FEBRUARY 5, 2018- 10:00 A.M.**

I. It was noted that all Directors except for Mark Schneider were present.

II. Regular Board Meeting Agenda Review:

Addition: Juniper Room ~ Occupancy Maximum numbers

III. Special Topics:

a. Update on Application for Permanent Water Rights: Ranch Manager LaPora reported that the application for the Transfer of the Water Rights is currently in process. Cost should be approximately \$7,000-\$10,000.

b. Update on Budget Process: Ranch Manager LaPora has met with all the Supervisors for their preliminary budget discussions. They will present their final budget requests to the Budget Audit Committee on February 14, 2018. There was a request for a separate independent audit, and President Palmer reminded everyone that we have an independent audit done annually and the results are available on the web site.

c. Neighbor Helping Neighbor: Program coordinator Karen Atwood asked for approval for a total of \$1,437.47. This will leave a balance of \$3.33 left in the account. A motion to approve \$1,437.47 was made by Treasurer Dille and seconded by Secretary Bartolomei. It was a unanimous vote to approve.

d. Juniper Room Occupancy Maximum: President Palmer expressed concerns with the occupancy numbers for the Juniper Room. He believes that it should be around 70 – 75 persons. Several contentious issues have brought more residents to the meetings. He will get more definitive numbers from the Fire Department. He asked the Board to think of alternate places or ways to hold meetings or other ways to accommodate those who wish to attend. Cindy Murray, a FANS member, reported that they are concerned with numbers as well, as many of their lectures bring in more people than perhaps allowed.

e. Antique Settee and Chair for the Senior Center/Heritage House: Ranch Manager LaPora reported that the Heritage House is redoing both the inside and outside of the property. There is a red settee in the Administration building that she would like to donate to the Heritage House if the Board did not object. There were no objections, so the settee will be given to the Heritage House.

f. Policy and Procedures Manual Update to include Neighbor Helping Neighbor: Secretary Bartolomei will be working with Program coordinator Karen Atwood to create a Policy and Procedure page for the Neighbor Helping Neighbor Program. Their goal is to have it available at the April Work Session

g. Volunteer Service Application ~ Jeff Parcell: Nominating Committee; Carol Orr: Nominating Committee: According to the By-Laws: The Nominating Committee shall be appointed by the Board of Directors prior to each annual meeting of the members, to serve from the close of such annual meeting of the members until the close of the next annual meeting and such appointment shall be announced at each annual meeting. President Palmer proposed making an exception to the rule regarding when a volunteer can join the Nominating Committee and accept the volunteer service form for Jeff Parcell with any additional volunteers being held for next year's committee. Additionally, Director Orr will be

appointed as a Board Liaison to the committee. A motion was made by President Palmer to make the exception. It was seconded by Secretary Bartolomei. It was a unanimous decision to approve.

IV. Opens:

a. John Seely, a resident on Sparrow reported that Director Schneider made what he said were rude and insulting remarks concerning Director Orr on social media and would like an apology. President Palmer noted that he cannot respond for Director Schneider. His second concern was a statement that was posted on a social website, where President Palmer reported that he was told by BLM representative Jeff Kitchens, that the ATV club was notified two times concerning the alternate exit. Mr. Seely stated that he spoke with Mr. Kitchens and that Mr. Kitchens acknowledged to him that he did not contact the ATV club. Mr. Seely wants that statement retracted from the social web site. President Palmer explained that he simply reported what Mr. Kitchens relayed to him and stands by his statement of his discussion with Mr. Kitchens.

b. Jim Stagl, a resident on Waterhole read his statement of support for both the Board of Directors, the Alternate Exit Committee, and the Special Roads District. He appreciates all the effort and time spent by these unpaid volunteers to get a second exit for the Ranch.

c. New Fence: Ranch Manager Reported that the General Maintenance Department is replacing the fence surround the pool area. She invited everyone to go take a look.

d. Traffic Count: A new traffic count was done from 8 am February 2, - 8 am February 3, 2018. It was a one way count and the total for those 24 hours was 5,799 cars.

V. AR Log:

No Changes

VI: VOTE TO ADJOURN TO EXECUTIVE SESSION ON LEGAL, COLLECTION AND CONTRACTUAL INFORMATION (ORS 94.640 7 (a)) – No Executive Session Held

Adjourned at 10:37 am