

Crooked River Ranch Club and Maintenance Association
Board of Directors
Working Session Meeting – December 5, 2011

CALL TO ORDER: President Johnson called the meeting at 10:00am and led in the Pledge of Allegiance.

Roll Called:

Ben Johnson (Pres)	x	Herb Parker (Treas)	x	George Linn	x
Jim Martin (V. Pres)	x	Michelle DeSapio		Jay Nordin	x
Gail Day (Sec)	x	Kit Henderson	x	Vince Pelly	x

Board Member Responsibilities/Assignment List reviewed. Change, BOD secretary.

Action Required Log (AR Log) reviewed. Removed items 5 (snack shack) and 13 (Budget Planning) from log. Changed dates on several. See current Log for details. Recommendation to review AR Log near end of meeting by M. Keyser, board agreed to change review process.

CDO Presentation Tom Huspek: Projected Uses for Master Plan and Community Center. Tom requested Board approval of Master Plan and presented map of Area to be developed. McPherson will donate 10 acres for Community Center and 10 acres will be set aside for commercial development. Several Board members questioned the need approve concept at this time and would like more information, each board member was asked to submit questions and concerns.

Exemption to Leave Carryover Rule Authorization, President Johnson. Motion to carry over into annual year 2012, 27.72 hours of vacation time for George Gregory by Jim Martin and seconded by Gail Day. Motion passed 8-0. See Request form for more details.

Status Report on Search for Administrator, VP Jim Martin. Sub-committee will make recommendations on which candidates will be interviewed, board add more to list if requested. Committee is working on 18 questions and format of for interviews. Charlotte is scheduling candidates for interview next week. Estimated completion and hiring of candidate Feb, 2012.

Report from BOD/BAC meeting by Jim Martin and M. Keyser. A recommendation was made to Transfer Cash to Reserve Plan, BAC recommended \$100,000, then lowered. Motion to move the decision to December Meeting on the 19th and the decision to move budget item 80800 to Reserve Plan. Motioned by Herb and seconded by Gail, passed 8-0.

Critically Injured Wildlife Guidelines by Vince Pelly. Vince motioned to except guidelines for Crippled or Helpless Wildlife Policies and Procedures, seconded by Jim Martin, passed 8-0. Discussion and decision to add H. Robinson name to contact if euthanasia is required, board decided not to added Hal until contact and discussion is made with Sheriff Department, Vince will follow-up.

Organizational Change in Pool Supervision for 2012. Herb Parker motioned to move the administration of pool from the Golf Pro to the General Maintenance Department Supervisor. Issue is tabled until talking with Mike, DS.

Kiosk move Cluster Box Construction at Chinook and Badger update by Vince Pelly. A Grant for \$5,000 was made by Jefferson County (contacts Kathy Rohde and Jeff Rasmussen of JC) for project, additional 3-6 thousand needed to complete the project by Jan, 2012. \$4600 to \$4800 of the funding will come from the Steel Stampede event. Area must meet ADA requirements.

CrestView Agreement, Jim Martin stated Agreement will be finalized this month.

Water Company, Ted Cook reported MOU is changed to January, 2012.

Liability and Equipment Insurance Jim Martin stated due 13th of this month. Health Insurance will increase 22.17%.

Dues discussion, Kit Henderson stated committee is looking to writing off small charges from Dues payments, waiting for current payments receipts. M. Keyser stated owners who have chosen to use auto pay do not received dues statements or dues resolution, Staff will be directed to correct situation.

Article 9.5, Reservation for Exclusive Use of Community Property, tabled item for next meeting.

Signs on River Rd. and Foley Waters Dr., by Vince Pelly. Vince Pelly recommends putting up Cautionary signs at locations on said roads to bypass requirement for ODOT approval. Road department will proceed and a letter will be sent to Robert Symank (composed by J. Nordin and V. Pelly) to respond to his request, to include newest decision.

Exclusive Use of Schedule, Organizations requesting use of facilities need to submit dates by December 15, 2011.

Meeting adjourned at 12:20pm to executive session.